

**Christ Lutheran Church  
 Congregational Council Agenda  
 September 12, 2016  
 7:00 PM**

Eric Moehring	Jim Ingraham	Carol Jones	Judy Garnett
Cathleen Jacobson	Sandra Boclair	Jim Schnellenberger	
<b>Absent:</b>	Jim Pickels	Darren D'Ateno	
<b>Non-voting:</b>	Paul Quel	Diane Kellogg	
<b>Guests:</b>	Richard Tripp		

Indicates vote to approve minutes via email  indicates abstain

Call to Order (Jim I) 7:00 pm

Devotions (Pastor)

Congregation Comments: Richard Tripp, Property committee. There are some major building infrastructure issues need to be resolved.

- Water is coming through the walls in the choir and bell rooms, the carpet is wet, there is a serious leak somewhere, it's affecting the newly remodeled part of downstairs. Jim S. has details on meeting with JES (foundation repair firm, \$ estimate \$13,300), will contact other contractors (Harris mechanical), as well. There are many issues. To name a few: no plastic on the crawlspace under the sanctuary, no waterproofing paint, the sump pump has been replaced. Water still comes in through the walls in the closets of the choir room. The windows downstairs don't open. Discussions ensued. Jim S, there is a vent downstairs with a burned out motor, that should be replaced. Downspouts around the foundation drop water straight down into the foundation, the downspouts need to be directed away from the building, there have been soil washouts away from the building that allow water to collect. Concerned about the drain outside the library window. Vents in the old portion (Sunday School wing) of the building are nearly below grade, allowing water to enter the building. There are gaps under the doors downstairs, but these are not the source of the leaks, just of bugs and snakes. We do not know if there is one large main leak. Most likely it a combination of both large and small leaks. A lot of these jobs are DIY type jobs, but we'd need volunteers.

- All of the caulking is falling out of the stained glass windows in the sanctuary. Richard will have a contractor appraise the situation, this will be an expensive proposition.
- Pews are all stained, fabric is shredding, the fabric is original to the initial construction (1970s), new padding and fabric could be installed for ~\$13,000.
- One of the AC units that serves the sanctuary will need a \$1600 repair, it will last for a while, but not indefinitely.
- \$300 needed to install the water fountain. Also no way to mop downstairs. ~\$1000 to install a utility sink in the basement.
- All of the carpet upstairs needs to be replaced.
- \$1200 for white and cork boards in the classrooms downstairs. Richard is looking into contacting Thrivent for possible matching funds.
- Refurbishing front door hardware. \$5300 for hardware, \$700 for moulon (stick-thing that bolts one of the doors into the floor). These small items amount to ~\$17,000.
- A number of these expenditures were already approved by council.
- The total cost for most (minus carpet) is ~\$30,000. The extra funds for the basement would have to come out of the reserves.

Financial Report (Paul) We were somewhat in the red for August—offerings were very low for that month, even with catchup Sunday. For September, we may break even,

Pastor's Report Richmond Conference Synodical Gather 10/16/16 St. Luke's 3-4:40. Focus will be faith formation, youth ministry. 2017 and 2018, the congregation will be asked to make a contribution to this. Vasynod.org, forwarding faith. Will be at ministerium 10/17-10/19. Requesting a supply pastor on 10/23/16, Pastor Moehring will be presiding at the Wedding of Jamie Smith in Philadelphia. Motion made, seconded, to authorize a supply pastor and not charge Pastor M a vacation day. **Vote unanimous approval.** Pastor preached at the 9/11 service of Casa de Dios.

President's Report—received a thankyou not from Linda for attending the music clinic in Philadelphia. Working with finance committee on budget. Monthly bank reconciliations were done for July; monthly statement reconciliation was a recommendation from the audit committee. In June, council discussed using the BB&T bank payroll service, we decided to wait until the fall, cost would be \$550-\$600 for 3 months in 2016 + completing W2 forms, cost is built into the budget for next year. We need to start it now in order to complete the forms. Motion made; seconded, discussion: should we shop the cost around? There are other options besides the bank we use, but we are short on time. **Vote, unanimous.** We could look into another service that might cost less for the following years.

### Ministry Updates

- Faith Formation (Pastor) Next Meeting

- Finance (Jim I) Next meeting
- IT & Communications (Carol) Carol has talked with Verizon, they will come out on Thursday, and based on initial talks looks promising. Upgraded router will cover a wider area, without needing an access point, just a repeater. Downstairs may require an access point. Upgrading phone system, voicemail, caller ID (current hardware prevents this). There would need some new hardware purchases, but they will be cheaper than access points and extenders.
- Evangelism (Sandra) Discussed hospitality, greeters, home to bring some to fruition. Middle school use of our parking lot 9/20 open house. Tinky and the bible group will leave flyers on cars. Looking into flyers and ads in local papers. Taking ownership of national night out event. Looking for volunteers for Sunday coffee. Ministry Sunday discussions. Printed church calendar to distribute. 9/26 next meeting.
- Stewardship (Cathleen) New mobiles are hung to celebrate ASP mission trip. They will be up for the next two weeks. After that, will hang items for faith formation. 9/19 next meeting. Ministry fair is next Sunday.
- Property (Paul)

## **New Business**

- Call for Special Congregational Meeting Sept 25 at 10:00 AM, will ask the congregation to approve the proposed budget, and to vote for and approve council candidates, and approve the continuing resolutions. Council president can call the meeting, need to have council to formally call the meeting to consider the 3 above mentioned topics Motion made, second, **vote unanimous**.
- Continuing resolutions—discussed previously
- 2017 budget recommendation to congregation; finance committee has met and worked. Projecting a slight shortfall for 2017, the shortfall is  $\leq$  \$5,000. 2016 surplus will be ~\$13,000. Proposing to use the surplus from 2016 to fund 2017's budget. Motion made to recommend the budget for approval by the congregation. Motion seconded. Discussion of budget. IT/communication budget is somewhat lower than 2016, answer; these are operating costs, not physical improvements or technical upgrades. Benevolence is ~4% of the total budget, and proposing to add 10% of any surplus at the close of 2016 to benevolence. Property budget only reflects normal operating costs, does not cover any of the special repairs that will need to be done. **Vote: unanimous approval.** The word "actual" from 2016 projected column on the summary page should be removed.
- Council candidates for 2017. New council members 3 agreed to extend their terms, 3 new members. Motion made to approve slate, seconded, **motion carries unanimously**.
- We need to decide which of these project we want to proceed with and which need to be put on hold. Should we put the library on hold? Jim S will send

tonight the proposal of what we can purchase for the price that we have. White boards and cork boards, water fountain, utility sink, ~\$4,000 postpone the door repair, and then discuss the library at a later date. Motion made to ask that we approve funds (from the reserve) for basement utility sink, water fountain, cork and white boards for \$2500. Motion seconded. **Vote unanimous.** \$1600 for the AC unit, we hold off till 2017, or until it breaks. Front door project will be put on hold. Jim S proposes (made a motion) seconded, that we work with the \$6,000 originally approved for the library and conference room renovations, and not exceed that limit. He will strive for a completed, finished look, while keeping within this budget. Vote for continuing with allocating up to \$6000 for library remodel. **Motion carries, unanimously.**

### **Upcoming Events**

- Ministry Sunday Sept 18
- Special Congregational Meeting Sept 25
- October doorkeepers (Early: Ushers?, Close: Sandra)
- Devotions for October (Jim P)
- Next Council Meeting: October 3

Closing Comments for the Good of the Church