

**Christ Lutheran Church
Congregational Council
Meeting Minutes
February 8, 2016**

Eric Moehring	Judy Garnett	Jim Schnellenberger	Jim Pickels
Cathleen Jacobson	Sandra Bocclair	Darren D'Ateno	Carol Jones
Absent:	Jim Ingraham		
Non-voting:	Paul Quel	Diane Kellogg	
Guest	Garret Jones		

Devotions (Jim S)

Vote to approve January 2016 meeting minutes-

We would still continue with electronic voting for approval of the minutes, and to give a week for council members to review. Vote: unanimous

Vote to approve minutes-approved vote: unanimous

Garret Jones: 2/27/2016 11am-2pm fundraiser at Christ Lutheran; for children in hospital (Chippenham, where his mother works), seeking new and gently used clothing, RC toys, coloring books, toys, Legos, puzzles, board games, books, movies (DVDs) and monetary donations. Age ranges: pediatric ward. Needs volunteers (up to 10), to bring games like volleyball, or badminton, or board or card games. Would like to hold event outside, in the event of rain, would like to use the fellowship hall. If Garret gets a short paragraph, Pastor Eric can share the information with neighborhood churches and our Hispanic Church. Motion vote: 7 approve, 1 abstain.

Financial Report (Paul Quel); January ~\$1,000 excess. Property expenses; smoke, fire monitors receiving intermittent random signals, HVAC issues. Currently our expenses and income are probably about even.

Pastor's Report:

- **Summer 2016 schedule** 7/4/2016-Labor Day weekend, one service at 9:30. One goal was to balance the wishes of those who want an early service, those who want a single 9:30 service. The decision will be made next month.
- **Announcements During Worship:** Discussion of when to make announcements
 - Worship planning committee recommends that we move it to before the prelude
 - Suggestion from council was to consider moving them to after the prelude but before confession

- Youth Group Gathering—First meeting will be on 2/21 4-8 pm
- Children's Gathering – Also scheduled to start on 2/21 in the Fellowship Hall
- Formation of a Family Ministry Committee—pastor discussed formation of such a committee that would serve activities related to families, to help strengthen faith formation for these people. Council should initially gather the group together, tasked with asking people to join the committee.

Council Ministry Reports

- Property—Paul already mentioned issues with HVAC and monitors. Contract with LED lighting has been signed. Appears that the rebate from Dominion will be less than initially expected (~\$7,000-\$8,000). Downstairs remodel, only remaining tasks are door thresholds and possibly new doors.
- Stewardship—Cathleen Jacobson, next meeting this Tuesday, and will start discussion of the 2017 Stewardship campaign.
- Evangelism—Jim S. Evangelism includes welcoming, looking to plan a meeting towards the end of February, looking at evangelism, welcoming, hospitality, and Jim would like the Evangelism Committee to take the lead in guiding every visitor through subsequent visits leading to membership and track our success rate in converting visitors into members of the congregation.
- Youth/Family Ministries—Pastor Eric already discussed
- Christian Education/Faith Formation—Sandra Bocclair; there is no chair for faith formation, so Sandra needs to learn more about the ministry as a whole since there is not chair. Some information: faith formation is the support team for Sunday school (Diane R., Donna M., Nancy H.) Confirmation, first communion (Pastor Eric is the lead).
- Collective—Jim P Collective all is well.
- Liaisons (YMCA, Apostolic Church, Moody MS)—A rep from the YMCA came by with new contact information, the Jims (S&I) will follow up. Apostolic Church; Jims (S&I) have copies of the agreement to assess and distribute with council next month.
- Audit—no update
- Finance—will meet when Jim I returns
- IT & Communications—Carol Jones, newsletter was published, slideshows most Sundays, would like to have it playing before early service, would like to have pictures of what activities occurred at the church recently. Perhaps the ushers could start it? Doorkeeper? Someone who attends early service regularly to back up the assigned person? Suggestions: Type up instructions, laminate them and tape to the back of the monitor. Jim S has asked for additional pages added to the CLC website. Include vision.

- Vision—Jim S. The vision series, during the Sunday school hour, starting to talk about building our strategy related to renewal to focus on “renewing God’s love”.

Old Business

- Lighting project update—see property
- Jim P has talked with several people (not on council) who agreed to help open the church for early service. He will share the list with Jim S.

New Business

- Some revisions need to be made to the Annual Report. Motion made to accept the annual report (subject to changes noted), second, vote: unanimous
- Annual Meeting Resolutions
 - Resolution 1—accept Carol Jones and Darren D’Ateno for council
 - Any other comments or concerns? None from council, motion made to accept agenda and resolutions; motion seconded vote unanimous.
 - For allocation of reserve funds resolution, suggestion was to put estimated start dates (year) for each proposed project. Council would not publish a detailed allocation to the congregation but would be prepared to answer questions about what our plans were.
- Council Duties— Referred to published document, no specific discussions.
- Updates on Census—Paper copies, data needs to be entered, checked then compared against the parish registry. Then we will archive the existing database, then create a new database.
- Council Ministry assignments made, with suggestions on how to operate
- Planning for Council Retreat (March 5, 9 am-3pm)—including council meeting. Preliminary agenda circulated
- Resignation of administrative assistant—discussion about the scope of work and whether position should remain part time or for council to consider full time.
 - We will look into this at the March meeting
 - Topics discussed/Defining responsibilities
 - Example: mailings, committees should complete all of the process, e.g. up to and including taking the letters to the post office
 - Hours the assistant should work—currently set at 27.5 hours per week. This may be too few hours to complete all of the tasks in the job description.
 - Formation of a hiring committee, some council members volunteered.
 - Until a replacement is hired, suggestion made that a signup sheet be distributed for volunteers to help with clerical work and answer phones.

- Church Facebook page, security, possibly maintain a separate group and general Facebook pages, from concern over privacy, especially for images of children.
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Upcoming Events

- March doorkeepers (Open-= Judy G; Close= Jim I)
- Devotions for March (Jim S)
- Next Council Meeting: March 5 (9 am Council Retreat); any agenda items send to Jim S for addition
- Closing Comments for the Good of the Church